

EPPING FOREST DISTRICT COUNCIL

Reference No: 1/2012-13

LEADER DECISION

Subject: Schedule of Officer Delegation in respect of Executive Function

Decisions:

- (1) To approve the attached Schedule of Officer Delegation in respect of executive functions for the year 2012/13;
- (2) To publish the revised schedule as part of the Constitution.

Explanatory Notice:

1. Officer delegation is reviewed once a year by the Constitution and Member Services SSP. This review covers officer delegation in respect of both executive and Council functions.
2. The review for 2011/12 has now been completed and those delegated authorities in respect of executive functions now require the approval of the Leader of Council before they can be published in the Constitution.
3. Appendix 1 to this decision notice shows the Schedule of Delegation to be published in the Constitution. This includes alteration to the following items:
 - (a) EX42 (Off Street Car Parking Schemes) – authority to the Director of Housing to make Planning applications following consultation with residents, in respect of approved off street car parking schemes;
 - (b) EX54 (Restrictive Covenants – Houses in Multiple Occupation) – new delegated authority for the Director of Housing to agree request to vary a restrictive covenant on former council houses in order to grant permission for their use as privately rented shared accommodation provided that the conditions set out in the Cabinet's policy have been met;
 - (c) EX54 (to be renumbered EX55) – Safer, Cleaner, Greener Legislation – authorisation of officers – additional delegation to the Director of Environment and Street Scene relating to the regulation of sun bed provision.

Legal and Constitutional Powers:

Local Government Act 2000
Local Government etc Act 2007

Signed

Councillor L Wagland
Leader of the Council

Date 8/5/12

PU/IW